



DRESSAGE

Guidelines for Shadow Judging

In general: (according to the Education Programme)

Shadow Judging can only be done in GP.

The Mentor Judge (MJ) is chosen from the FEI list of MJs. In principle, two MJs should be used for each Shadow Judging, but the FEI can give dispensation to use only one due to practical conditions, upon request from the candidate. If more than two MJs are judging at the event, FEI will indicate which two will be used as MJs. MJs cannot accept more than 2 candidates per GP.

Minimum 8 horses to be judged.

Sit-Ins and Shadow Judgings may be done at the same show but the Shadow Judging must be done before the Sit-In.

Task of the Candidate:

The candidate should check that an approved MJ is judging at the event. If this is the case, the candidate should contact the OC at least 4 weeks before an event and inform them about his wish to shadow-judge. If the OC agrees, the candidate will contact the MJ.

It is the duty of the candidate to contact the OC again shortly before the event and ask for all details concerning his Shadow Judging (timetable etc...).

Task of the OC:

If an OC is willing to allow a candidate to shadow-judge, they must provide an additional table (possibly with an umbrella), an additional scribe and judges sheets.

The candidate and the MJ should preferably sit next to each other.

The event's accounting office should add up the points of the candidate, and copy the sheets of the MJ before they are handed out to the riders for the later assessment of the candidate.

Task of the Mentor Judge:

The MJ has to assess the candidate according to the Assessment Sheet:

1. The MJ looks at the appearance of the candidate: e.g. friendly, open-minded, well behaved, appropriately dressed, well on time ... and check his knowledge of the English language.
2. The MJ checks how the candidate has organised his Shadow Judging, e.g. his contact with OC beforehand, his instructions to the scribe, his knowledge of the test ...

3. After the class the MJ goes through the **results** of the candidate (without him), looking at his results according to the following criteria:
 - a. his ranking of the competitors, difference in % between the placed riders
 - b. his level of percentage compared to the MJs
 - c. his spread of the final scores

 4. The MJ looks thoroughly and in detail through the **marks** by comparing the sheets.
 - a. The MJ looks at the correct usage of the marks by comparing them movement by movement, 1 point difference allowed (but the MJs decide whether up or down), 2 points difference to be marked in red.

 - b. The MJ looks at the spread of the single marks and whether the candidate has used the whole range of marks.

 5. The MJ looks at the **remarks**
 - a. The correctness of the remarks according to the riding principles
 - b. The correlation between marks and remarks
 - c. The correct usage of the technical language
- Important:** The candidate should be asked by the MJ before they start judging the class to give remarks to every mark of **6 and below**, if possible also to higher marks. That gives the MJ the opportunity to check as well the candidate's English as his/her knowledge of riding- and judging principles. Short **final sentences** resuming the most important issues should also be asked for.
6. After having gone through the sheets the MJ discusses the outcome with the candidate and the differences that have occurred. The MJ gives him the opportunity to explain his marks and thereby check his knowledge on the principles of riding and judging.

After the discussion the MJ should inform the candidate about the outcome of the Shadow Judging, emphasise his strong and weak points, and give him further recommendations what issues still to deepen.

The Assessment Sheet for Shadow Judging will be sent to the FEI, education and standardisation department by the MJ two weeks after the Shadow Judging at the latest.